

SGS FPRN® Advisory Board Regulations

A. SENIOR Advisory Board

1. Purpose and functions: The Senior Advisory Board (SAB) consists of a group of mentors who have agreed to provide oversight and guidance to the FPRN®. The Senior Advisory Board has the overall responsibility of making sure the FPRN® is functioning as an effective and productive group. These functions include but are not limited to:

1. The Senior Advisory Board provides senior mentorship on FPRN® projects; they may serve as co-mentors with a fellow PI's local faculty mentor
2. The Senior Advisory Board provides guidance to entire FPRN® during conference calls and meetings, particularly in brainstorming.
3. The Senior Advisory Board suggests new research project ideas.
4. The Senior Advisory Board reviews, edits, approve/decline/suggest changes to proposals.
5. The Senior Advisory Board provides advice to the FPRN® Steering Committee regarding the administration, functioning and business of the Network
6. The Senior Advisory Board is responsible for communication between the FPRN® and the SGS Executive Committee through the Director of the Advisory Board (See Membership details below)
7. Senior Advisory Board members are highly encouraged to attend all FPRN® in-person meetings. If meetings cannot be attended, this should be cleared with the Advisory Board Director. If unable to consistently attend these meetings they will be asked to step down from this position.

2. Organization and Membership: The FPRN® is under the guidance of the SGS Research Committee and as such, the Advisory Board activities are under the supervision of the SGS Research Committee. The AUGS-SGS FPRN subgroup is also under the guidance of the AUGS Research Committee. The members of the SAB include:

1. Director: When the director steps down from this position the director moving forward will always be the Chair of the SGS Research Committee. The Director of the Advisory Board reports to the SGS Executive committee twice a year on the academic progress and financial status of the FPRN®. The Chair of the AUGS Research Committee will share oversight of the AUGS-SGS subgroup of the FPRN® in the following manner.

The AUGS and SGS Research Committee Chairs will serve in the role of the Chair and Vice Chair of the Senior Advisory Board; alternating after 2 years and then subsequently every other year as to which organization's Research Committee Chair serves as the Senior Advisory Board Chair. The SGS Research Committee Chair will serve a 2-year term as the Senior Advisory Board. The AUGS Research Committee Chair will serve a 2-year term as the Senior Advisory Board Vice Chair. This governance structure will be reviewed by Oversight Committee on an annual basis.

2. Founding Members are to be recognized: (Drs. Joe Schaffer, Steve Young, Linda Brubaker, Loir Lowenstein (ad hoc advisory board), Becky Rogers, Kim Kenton (ad hoc advisory board), Rajiv Gala and Janet Hardy, PhD)
3. SGS Research Committee: All members of the SGS Research Committee are members of the FPRN® Senior Advisory Board.

3. New membership process: Junior advisory board members who have been actively involved in the FPRN® for at least 3 years AND are listed as an author on a published manuscript may apply to become a member of the Senior Advisory Board. Applications to become a member on the Senior Advisory Board will be reviewed by the Director. The Director of the Advisory Board may add applicants that meet criteria and show commitment. In addition to the responsibilities of the Senior Advisory Board described above, new members will be committed to the following:

1. Term: The Advisory Board term is 3 years. At the conclusion of 3 years, members rotate off or apply to the Director for an additional term. There is no limit to the number of terms as long as member is actively involved in the FPRN®.
2. In-person meetings: Members are highly encouraged to attend in-person meetings, which occur twice a year.
3. Steering committee and Advisory Board conference calls: Members are highly encouraged to attend calls

B. JUNIOR Advisory Board

1. Functions:

1. Assist senior advisor as project mentor.
2. Advise at meetings and on conference calls.
3. Attend FPRN® in-person meetings twice a year
 - a. JABs are required to attend at least one in-person meeting a year during their term. If unable to consistently attend the in-person meetings they will be asked to step down from this position.
4. Help fellows on projects and other network activities, in a more informal and personal manner than the senior advisor.

2. Membership:

1. Former FPRN® Steering Committee members.
2. Other graduated FPMRS fellows who were very active in the network may apply to the Advisory Board Director to become Junior Advisory Board members. Selection is completely at the discretion of the Director.

3. Term:

1. Three years, then rotate off or apply to the Advisory Board Director for either another term on the Junior Board or membership on the Senior Board.